

TAKEDOWN OBEDIENCE

- **Clean up and setup after the event** - Verify that the building is left in clean and satisfactory condition as follows- these are in order of **PRIORITY**:
 1. Put away the obedience equipment in its original location (trial equipment is behind the blue barriers by the mat ring on the far left shelving).
 2. Build courses in both rings after event. For Turf ring - use the highest level standard course from one of the trial days. All contact obstacles must be included in the course as well as 12 consecutive weave poles. If nothing suitable, take a course from the course map binder in the office. For Mat ring - contact Mary VanderBloomen.
 3. Double-check the dogwalk. The dogwalk wheels should point out and be in locked position.
 4. Double-check the tunnels. Tunnels should have at least 4 sets of tunnel bags all of which should be snug and should not hang over the end of the tunnel. Tunnel bag handles must be on the inside, facing the tunnel.
 5. Double-check the teeter. Teeter tray should be securely on with sandbags (see pic).
 6. Double-check the weave poles. Weave poles should have the connector piece holding the two sets of 6 poles together.
 7. Put away agility table 'D' and its legs, these are for trial use ONLY.
 8. Clean up any dog feces and/or urine from any surface inside including equipment and tunnels.
 9. Vacuum black matting. **HELPFUL HINT**: Vacuum the black mat between the turf and blue rings just doing the half closest to the blue mat ring first before people start putting the tall fences and chairs and crates back in place. It only takes 5 minutes for someone to vacuum down that half of the mat, if done first, to the back parking

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lot. Also vacuum about 18" of the blue mat because once gating goes in, you can't make a clean sweep down that edge of the blue mat without hitting the feet of the tall gates.

10. Return the ring gates to the rings they came from - the gates with the **GREEN** tape are for the turf ring, **BLUE** tape are for the agility mat ring, NO tape are for the obedience ring.
11. Vacuum mat ring.
12. Vacuum turf. Only vacuum about 10' in by the entrance and exit gates, just enough to pick up dog hair, but no need to do the entire turf.
13. Vacuuming the obedience ring is not a priority as it is usually done on Mondays, but if you do vacuum it, let the people who vacuum it know so they don't come in. Find out who is currently doing it from the Jobs Committee Chair.
14. Clean the kitchen area.
15. Return folding tables and chairs to their designated locations.
16. Restock refrigerator.
17. Put away odds and ends that were used during the trial (eg; judge's wheel, measuring equipment, etc.).
18. Humidifiers need to be checked/filled end of each day. **See separate document Humidifier Refill Instructions.**
19. Collect trash and empty all trash containers, replace plastic liner bags in cans and set all trash bags outside in WAG's waste receptacles (possibly already done by indoor grounds person).